

FAVERSHAM SWIMMING POOLS MANAGEMENT COMMITTEE

Minutes of the meeting of October 26th 2015

8 pm at the Sydney Room, Alexander Centre

PRESENT:

Mr. G. Wade, Cllr. M. Henderson, Cllr., Mrs. S. Robertson, Mr. M. Ellsmore, Cllr. Mr. R. Duncan, Mr. S. Root, Mr. R. Lake (Pool Manager), Mrs. E. Wilcox (Minutes Clerk)

	Item	Action
10/15/a/1	<u>Welcome and Apologies for Absence</u> Apologies from: Mr. R. Barnicott, Cllr. Mrs. M. Bonney, Cllr. Mrs A. Walker, Mr. R. Grady	
10/15/a/2	<u>Election of Chairman</u> Mr. G. Wade Nominated by Mr. R. Barnicott Seconded by Cllr. M. Henderson <i>Agreed</i>	
10/15/a/3	<u>Election of Vice-Chairman</u> Cllr. M. Henderson Nominated by Mr. G. Wade Seconded by Mr. R. Duncan <i>Agreed</i>	
10/15/a/4	<u>Declaration of Interest</u> None	
10/15/a/5	<u>Minutes of the meeting of 10 August 2015</u> <i>Agreed</i>	
10/15/a/6	<u>Actions/Matters Arising</u> a10: Amendment to typographical error 08/15/10 Electoral to 'Electrical'	
10/15/a/7	<u>Q1 & Q2 Management Reports</u> The reports were presented to the meeting. Noted figures reflect the national trend of a drop in pool attendances Staff briefings: Lifeguards – monthly Office staff – 2-3 monthly Both meetings to include a more formal invitation to staff to offer suggestions for how to improve customer service.	RL

10/15/a/14	Proposed Meeting Date 25 January 2015 at the Arden Theatre – 6.00 pm Confirmed	
10/15/a/15	A.O.B. Purchase of new inflatable - £4.2 K - Agreed Matters of Confidentiality re publishing of minutes. Publication of entire minutes, referring to papers circulated as part of agenda as appropriate to follow SBC protocol - agreed Minutes will not be published until they have been formally agreed at the following meeting. Meeting Closed at 9.20 pm	

Mr. M Ellsmore left the meeting at 9.10 pm